

INFORMATION SHEET

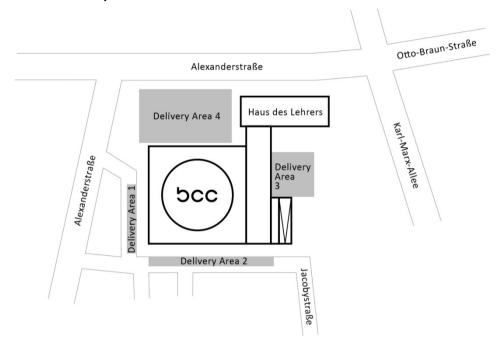
VALID FROM 21/02/2019

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SUBJECT TO CHANGE

# **TECHNICAL INFORMATION**

# **Possible Delivery Areas**



Area	Doors
Delivery area 1	2.05 m x 2.65 m (W x H)
Delivery area 2	2.05 m x 2.65 m (W x H)
Delivery area 3	1.8 m x 1.95 m (W x H)
Delivery area 4	2.05 m x 2.65 m (W x H)

#### **Please Note**

- Information on availability and clearance for events will be supplied by the bcc.

# **Elevator**

 $\begin{array}{ll} \text{Doors} & 2.5 \text{ m x } 2.5 \text{ m (W x H)} \\ \text{Cage} & 2.90 \text{ m x } 2.05 \text{ m (W x D)} \\ \text{Maximum weight} & \text{Max. 2 t } (336 \text{ kg/m}^2) \end{array}$ 



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# Floor Covering and Maximum Height of Construction in Level A

Room	Floor Covering	<b>Maximum Height</b>
A 01	Parquet	2.5 m
A 02	Epox resin	2.5 m
A 03	Parquet	2.5 m
A 04	Parquet	2.5 m
A 05	Parquet	2.5 m
A 06	Parquet	2.5 m
A 07	Epox resin	2 m
A 08	Linoleum	2.5 m (partially 2 m)

# Floor Covering and Maximum Height of Construction in Level B

Room	Floor Covering	Maximum Height
B 01	Linoleum	3 m
B 01.01	Linoleum	2.4 m
B 01.02	Linoleum	2.4 m
B 01.03	Linoleum	2.4 m
B 02	Slate	3 m
B 03	Parquet	3 m
B 04	Parquet	3 m
B 05	Parquet	3.5 m
B 06	Parquet	3.5 m
B 07	Linoleum	3.5 m
B 08	Parquet	3.5 m
B 09	Parquet	3.5 m
B 92	Linoleum	2.5 m
B 94	Linoleum	2.5 m
B 95	Linoleum	2.5 m
B 96	Linoleum	2.5 m

#### Floor Covering and Maximum Height of Construction in Level C

Room	Floor Covering	Maximum Height
C 01	Parquet	4 m
C 02	Linoleum	3.5 m
C 03	Parquet	3 m
C 04	Parquet	3 m

# Floor Covering in Level D

Room	Floor Covering
D 01	Linoleum
Maximum Weight	
Level A, B and C Level D	500 kg/m² 250 kg/m²



#### **General Information**

- The bcc reserves its supervisory authority in all dealings with clients and their staff, this right being executed by the responsible project manager or any authorised third party.
- The bcc is not liable for theft or personal injury during the setup, dismantling, or realisation of the event. The client is liable for all personal injuries or property damages occurring through the use or presentation of his stand elements, objects, or exhibits. The bcc is not liable for damages that might occur through interruptions of the power supply.
- The operation of electrical appliances or equipment and the bringing of domestic animals requires the consent of the bcc.
- The client commits himself to the efficient use of energy. It is therefore requested that all electronic appliances, e.g. at exhibition stands, are turned off at the end of the event day. The bcc reserves the right to switch off all energy supplies to the stand overnight should the exhibitor not comply with these regulations.
- The client respectively, is responsible for insuring that all effective technical regulations (DIN, VstättVO, etc.) are met.
- The use of a forklift truck for loading and unloading goods in the forecourt area must be coordinated with the bcc beforehand. The use of forklift trucks within the building is not permitted.
- All means of transport must be equipped with rubber or nylon wheels only.
- The bcc only permits the use of adhesive tape explicitly designated for the respective surfaces. This especially applies to the laying of floor coverings. Adhesive tape can be purchased for 12.00 EUR per roll (incl. VAT) at the bcc's Front Office. It is the operator's responsibility to ensure that the adhesive tape suits its intended purpose of use, as this is dependent upon various factors including temperature, strain, materials to be taped and handling. The bcc GmbH assumes no liability.
- No workings are permitted that may damage the building fabric (e.g. to drill in floors and ceilings or to fix anything to walls). If risky construction works become necessary during the setup or dismantling, the endangered areas are to be protected.
- The bottom edges of the stand may not create a potential tripping hazard and must be accessible for wheelchairs.
- Due to the bcc sprinkler system the construction of stand ceilings is not permitted.
- By default, a basic cleaning of the floorings is carried out on a daily routine. If this service is not requested, it must be explicitly communicated to the bcc.
- The emptying of rubbish bins during the event is included and not charged extra. The disposal of waste beyond the usual extent will be charged according to expenditure.
- The rooms A 10, B 10 and C 10 are emergency staircases and therefore must adhere to fire protection guidelines (i.e. contain no fire load).

#### **Deliveries and Goods for Temporary Storage**

- Deliveries can only be accepted within the setup times booked by the client. For all deliveries arriving when neither stand staff nor stand builders are present at the bcc, an announcement in written form is required. Deliveries that cannot be clearly assigned to an event or use (stand, symposium, etc.) are not accepted.
- If no storage room for exhibitors is available and if space allows, storage during the event as well as after the end of the event is possible at a cost of 75.00 EUR per m<sup>2</sup> per day.
- Loading and unloading of deliveries and goods for temporary storage is the responsibility of the client or a client-commissioned forwarding agency.
- The collection of temporarily stored goods must take place within dismantling times unless other collection times have been agreed upon in writing. The bcc needs an advance announcement in all cases. All temporarily stored goods must be clearly labelled.



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- In both cases the bcc is not liable for the completeness and the condition of the deliveries and temporarily stored goods. This also applies to possible damages resulting from the storage at the bcc, as long as these damages did not result from intent or negligence on behalf of the bcc. It is the duty of the client, exhibitor or stand builder to inspect all deliveries for completeness and condition. Any damages that may have been incurred must be duly documented with the proper claims form to the bcc. § 438 HGB (code of commercial law) applies. Claims made after the initial delivery inspection are considered void.
- If any unannounced goods remain at the bcc after the end of the event, the bcc reserves the right to either store these goods or to dispose of them at the owner's expense. The cost of storage space amounts to 75.00 EUR per m² per day plus a 20 % rush order fee. The decision between storage and disposal is at the discretion of the bcc.

#### **Stand Catering**

- The bcc holds the exclusive rights concerning any catering. It is not permitted to bring food or beverages from external caterers.
- External caterers are generally refused access to the bcc. The use of private coffee machines etc. at the stand is also not permitted. If this exclusivity is violated during the event, the bcc reserves the right to charge a service fee for external products.

#### **Technical Stand Equipment**

- The bcc offers technical equipment, e.g. displays or notebooks incl. on-site support and replacement devices.
- Complex IT services will be performed by the bcc Technical Services division.